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***Diocese of Kerry Pastoral Team***

Job Title: Pastoral Development Worker

Employer: Diocese of Kerry

**Job Description:** To work in pastoral development with parishes, pastoral areas and diocesan groups throughout the diocese

**Job Location:** St. John Paul II Pastoral Centre, Killarney, Co. Kerry

Reporting To: Co-ordinator of Pastoral Development

**Special Conditions:** Evening and weekend work

**Job Summary:** To work collaboratively with the people and clergy of the diocese to enable pastoral development in the Diocese of Kerry

## **Principal Duties & Responsibilities**

* To support and enable parishes to engage with young people through Youth and Young Adult Ministry initiatives.
* To resource parishes in the promotion of Catholic Social Teaching in partnership with the diocesan committee for Justice, Peace and Integrity of Creation.
* To promote and facilitate the Synodal Pathway in the diocese.

### *Specific responsibilities*

1. **Synodal Pathway**

Work with the Synodal Pathway Team to co-ordinate the Synodal Pathway in the diocese:

* Liaise with the Irish Synodal Pathway office.
* Facilitate the follow up to the National Synthesis document.

1. **Youth and Young Adult Ministry**

Enable parishes to respond to the personal, social and spiritual needs of young people by:

* Devising programmes to assist parishes;
* Training volunteer youth and young adult leaders;
* Creating ‘spaces’ where young people feel welcome and have a sense of belonging;
* Enabling young people to share their gifts with the parish community.

1. **Catholic Social Teaching**

Resourcing parishes to promote Catholic Social Teaching by:

* Providing resources and programmes for parishes;
* Creating awareness of Catholic Social Teaching through various media;
* Planning and organising diocesan events;
* Working collaboratively with the Diocese of Kerry Justice, Peace and Integrity of Creation Committee.

**Requirements of all Diocese of Kerry Staff:**

* Commitment to the Diocesan Vision and Ethos.
* To participate in regular supervision with your designated supervisor.
* To participate in team and staff meetings, and reviews and evaluations as requested.
* 37.5 hour week with evening and weekend work involved.
* Have a flexible approach to the work in response to organisational change, development and review of best practice.
* To carry out relevant administrative duties associated with this post and keep and maintain appropriate records that shall, occasionally, be available for review.
* To undertake other duties as may be requested by your supervisor from time to time.
* To be fully compliant with all the measures involved in Safeguarding Children and Vulnerable Adults.
* To participate in the development of organisational policy and plans for the Diocese of Kerry, if required, and to ensure they are implemented at local level.