**SECTION A: DETAILS OF THE GROUP**

|  |  |
| --- | --- |
| School: |  |
| Parish: |  |
| Teacher: |  |
| Parish Priest: |  |
| Duration / frequency of activity from (start date/time): |  |
| To (end date/time): |  |

**SECTION B: THE YOUNG PERSON**

|  |  |
| --- | --- |
| Full Name: |  |
| Address: |  |
| Date of Birth: |  |
| Other relevant information: (Please mention any medical conditions or relevant additional needs) |  |

**Section C: Consent to Participate**

I have read all the information provided relating to the activity and I give permission for my son/daughter to participate.

*(Please tick)* **YES NO**

I have been made aware of the **Information Pack for Parents and Guardians**. I acknowledge that I have read, and accept the Code of Conduct set out by the Diocese of Kerry in Section E of this form.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature Parent / Guardian**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of Young Person participating**

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECTION D: DATA PROTECTION**

The information in this form will be used to facilitate your child’s participation in the parish activity outlined above. The information will be stored confidentially and will only be shared outside the parish/group where there is a legal obligation on the parish/group to do so. The information will be retained for as long as necessary in compliance with Safeguarding laws and policies. Certain photographs and videos may be retained indefinitely for archiving purposes. Your/Your child’s data will be processed under Articles 6(1) (a), 6 (1) (c), 6 (1) (d), 6 (1) (f), 9 (2) (a), 9 (2) (c) and 9 (2) (d) of the General Data Protection Regulation, 2016. By signing this form, you consent you your/your child’s data being used in this way.

This form should only be used if the event/activity has the prior approval of either the Diocese or the local parish within the Diocese.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature Parent/Guardian**

**Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(If relevant please tick the boxes below)

I understand that photographs may be taken, and I give my permission for these to be used in hard or soft copy or an online platform (delete as appropriate) publications by the youth group.

I understand that I may be part of videos taken for the online platform and posted onto social media platform associated with the youth group.

I understand that updates may be posted on the youth group website and/or social network sites and I give my permission for my images/videos of me (delete as appropriate) to be used.

I give permission for the Leader of the Group / Parish to store by my mobile number and contact me in relation to youth events pertaining to my son / daughter.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature Parent / Guardian**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature of Young Person participating**

**Date**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent / Guardian emergency contact numbers**

|  |  |
| --- | --- |
| 1 |  |
| 2 |  |

**SECTION E: CODE OF BEHAVIOUR FOR YOUNG PEOPLE**

Children should be involved in drawing up a code of behaviour for themselves; however, it is important that in working with children, an appropriate adult with relevant skills and competencies participates to support them in developing the code of behaviour.

The methods used in creating a code of behaviour should be age and ability appropriate, with children being encouraged to avoid merely drawing up a list of prohibitions. Instead, the code should be comprised of positive statements about respect, and should consider what consequences ensue if the code is broken.

In developing the code, consideration should be given to the following:

* Treating everyone with respect.
* Treating property with respect.
* Not consuming alcohol, tobacco or illegal drugs.
* Agreeing not to bring any physical item into the Church activity that may cause offence or harm to others.
* Acting as a good role model.
* Attending activities on time.
* Signing in and out.
* Turning off your mobile phone.
* Telling someone you trust if you feel uncomfortable with any situation or individual.
* Not using bad language when communicating by phone or email.
* Never bullying anyone or sending threatening messages.